

## **Start up packages**

### **Ltd Company**

For a simple 'one-off' fee of £450, we can offer your newly formed company:

- Guidance on compliance and registration (Corporation tax, VAT)
- Guidance on record keeping
- Accounts part way through the first year \*
- Email and telephone support
- Registering as your Agent with HMRC

\* Your mid-year accounts allow you to keep an eye on your finances in that all-important first year. The information can be requested either after month 3, 6 or 9 of trading. You will receive:

- Profit and Loss account
- Balance sheet
- Indication of potential Corporation tax liability (based on profits to date)
- Information/advice based on our findings

### **Sole Trader**

For a simple 'one-off' fee of £300, we can offer you:

- Guidance on compliance and registration (VAT, Self Assessment)
- Guidance on record keeping
- Accounts part way through the first year \*
- Email and telephone support
- Registering as your Agent with HMRC

\* Your mid-year accounts allow you to keep an eye on your finances in that all-important first year. The information can be requested either after month 3, 6 or 9 of trading. You will receive:

- Profit and Loss account
- Balance sheet
- Indication of potential Income tax liability (based on Trading to date, not other sources of income)
- Information/advice based on our findings

### **Additional services**

- |                             |   |
|-----------------------------|---|
| - Book keeping & VAT        | £20 per hour (minimum charge of £50 per period) |
| - Set up of limited company | £95   |
| - Payroll                   | Starting at £20 per month                       |

*Please note that all fees are subject to a periodic review.*