

## Limited Company package

### Fixed fee structure

The fees below are average for our client base. Your fixed fee may be more or less, depending on your specific circumstances.

<u>Turnover</u>	<u>Level 1</u> £	<u>Level 2</u> £
£0-£50,000	780	945
£50,000 - £100,000	985	1,250
£100,000 - £250,000	1,300	1,500
£250,000 - £500,000	1,550	1,750
£500,000 - £1,000,000	2,240	2,350
£1,000,000 - £2,000,000	2,500	3,000
£2,000,000+	Quote on request	

The package includes:

- Preparation of annual accounts
- Submission of annual accounts to Companies House
- Preparation of Corporation tax return
- Calculation of Corporation tax liability
- Submission of Corporation tax return
- Completion and submission of personal tax return for 1 Director\*
- Telephone/Email support

\* Assumes no additional sources of income exist, where more sections of the return need completing, additional charges apply.

### Additional services

- \*Additional Directors returns                      £85 per Director (assuming no additional sources of income)
- Preparation of annual return                      £40
- Book keeping & VAT                                      £20 per hour for monthly or quarterly book keeping (minimum charge of £50 per period applies)
- Set up of limited company                              £95
- Payroll    Starting at £20 per month

### Level details

- Level 1 -                      Client has book keeper/uses our book keeping services
- Level 2 -                      Client has appropriate excel or paper based summarised income, expenditure, asset and liability records (please note, we can provide spreadsheets for your use)

Where clients have a box of paperwork, with no or limited filing and summarising of information, book keeping charges will be levied for work required to get the records to an appropriate level for year end accounts production.

*Please note that all fees are subject to a periodic review.*